## **MEMORANDUM**

TO: Planning Commission Members

FROM: Denise Blakeslee, Administrative Assistant

Community Development Department

DATE: July 18, 2003

RE: Worksession July 24, 2003

The Worksession will begin at 5:30 p.m. on Thursday, July 24, 2003. We will be taking a Dial-A-Ride bus to tour a few sites before we adjourn for our picnic. We have changed the location of the picnic from Reitz Park to 366 Ninth Street. If your family members want to come over earlier please tell them that they are welcome to come over any time after 6:30 p.m.

Dial-A-Ride will be leaving City Hall **promptly** at 5:30 to take us to the Visitors Bureau for a tour of their building. Next we will go out to the Maas Development project "Green Acres" on Twelfth Street. Our hopes are to be done with the tours by 6:30 - 6:45.

Dial-A-Ride will then drop us off at either City Hall to pick up vehicles or at the Picnic. Jon Rose and I want to express our thank you to the members of the Planning Commission and their families by having an informal get together. If you would call with a head count by Tuesday, July  $22^{nd}$  we would appreciate it.

cc: City Manager